



Uttar Pradesh State AIDS Control Society
4th Floor, 'A', Block, PICUP Bhawan, Gomti Nagar,
Lucknow - 226 010
Phone: 0522 - 2720360 Fax: 0522 - 2721135
Website: <http://upsacs.nic.in>

Non-Transferable

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Tender No. UPSACS/IEC/Printing/2013-14/14

Dated: 30-09-2013

Tender Document Cost: Rs. 500/- (Rupees Five Hundred only) ✓

Tender Document
For
Supply of Printed Materials

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4th Floor, 'A', Block, PICUP Bhawan, Gomti Nagar, Lucknow - 226 010
Phone: 0522 - 2720360 Fax: 0522 - 2721135
E-mail: uttarpradeshsacs@gmail.com Website: <http://upsacs.nic.in>

Sealed Tender/s are invited for Supply of Printed Materials

Table-1

Date of commencement of download of tender documents from www.upsacs.nic.in or can collect from UPSACS Office	:	From 01.10.2013 to 14.10.2013 Office working time:09.30 AM to 6.00 PM
Last date of Submission of Tender at UPSACS Office	:	On or before 03.30 PM on dated 15.10.2013
Time and date of opening of tender	:	The tender document shall be opened on 15-10-2013 at 04:00 PM. The tenderer may be present or may send his/her representative for the same .
Tender Document Fee	:	Rs.500/- (non-refundable) <ul style="list-style-type: none">• If tender document is downloaded from UPSACS website www.upsacs.nic.in, Tender fees will be paid in the way of DD in favour of "Project Director, Uttar Pradesh State AIDS Control Society, Lucknow".• In Cash if it is collected from the reception counter of UPSACS Office.
Earnest Money Deposit [EMD] (Refundable)	:	Rs.1,25,000/- (Through DD Only) in favour of "Project Director, Uttar Pradesh State AIDS Control Society, Lucknow"
Pre-Bid Meeting	:	Date : 08-10-2013 Timing – 04:00 P.M Venue - Conference Hall, Uttar Pradesh State AIDS Control Society, 4th Floor, A-Block, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow, Uttar Pradesh
Place of Opening of Tenders	:	Conference Hall, Uttar Pradesh State AIDS Control Society, 4th Floor, A-Block, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow, Uttar Pradesh
Address for Communication	:	The Project Director, Uttar Pradesh State AIDS Control Society, 4th Floor, A-Block, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow Uttar Pradesh PIN Code – 226010 Phone – 0522 – 2720360 Fax – 0522-2721135 Website – www.upsacs.nic.in

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Tender No. UPSACS/IEC/Printing/2013-14/14

Dated: 30-09-2013

Subject: Sealed Tender/s are invited for Supply of Printed Materials.

Uttar Pradesh State AIDS Control Society (UPSACS) is a registered society in the State of Uttar Pradesh for implementation of National AIDS Control Programme.

Sealed TENDERS are invited for Supply of Printed Materials like Posters, Stickers, Pamphlets, Books, Registers Plates/Boards etc. as per quality standards and specifications mentioned against **each item** in the list attached as Financial Bid Format (Annexure-2 & 3).

General Terms & Condition

- 1) The tenderer should submit following :-
 - a) Document Fee :- Rs. 500/- (As indicated in Table-1)
 - b) E.M.D. :- Rs. 1,25,000/- (As indicated in Table-1)
 - c) Supporting Documents along-with Technical Proposal
 - a. Checklist (Annexure-1)
 - b. Technical Evaluation Sheet
 - d) Financial Bid (Annexure-2 & 3)

The above documents will be submitted in two separate envelopes i.e. 1) **Technical Bid must include Document Fee, EMD, Supporting Documents along-with Technical Proposal & Technical Evaluation Sheet and 2) Financial Bid.**

The Technical bid and the Financial bid should be sealed by the bidders in separate covers duly superscribed and both the sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed.

- 2) **Document Fee: -**
 - Payment of document fee (non-refundable) of Rs. 500/- should be made by Account Payee DD only in favour of "Project Director, Uttar Pradesh State AIDS Control Society, payable at Lucknow" drawn at any schedule commercial bank / nationalized bank; if the tender document is downloaded from UPSACS website. It should be kept in a separate envelope having label of "Document Fee".
 - Payment as document fee (non-refundable) of Rs. 500/- should be made by Cash at the reception counter of UPSACS, if the tender document is collected from UPSACS Office.
- 3) **Earnest Money Deposit:-**
 - Earnest Money Deposit (EMD) should be submitted along with the Tender in document.
 - EMD of Rs.1,25,000/- must be in the form of Account Payee DD (Demand Draft) in favour of "The Project Director, Uttar Pradesh State AIDS Control Society payable at Lucknow" drawn at any schedule commercial bank / nationalized bank. EMD should be valid for 90 days beyond due date for submission of Tender.
 - Non-payment of EMD will make the tender invalid.
 - The tenderer cannot withdraw after Tendering; the EMD will be forfeited if tenderer denies entering into agreement for supply of goods after tendering process.
 - EMD of unsuccessful bidders would be returned to them at the earliest after expiry of the financial bid validity and latest on or before 30 days after the award of contract.

- EMD will be returned to the awarded party on receipt of the performance security deposit.
- Not furnishing of required documents will liable to make tender invalid.

4) **Supporting documents:-**

Bidder must attach the supporting documents mentioned in checklist as given in Annexure-1 and Technical Evaluation sheet. Bidders must enclose the samples of material in the technical bid envelope as per the printing jobs mentioned in the financial Bid (Annexure-2 & 3).

5) **Eligibility for Technical Bid:**

- Agency/organization must have sufficient infrastructure, technical know-how and manpower to carry out the designing, processing, printing and post press of IEC Material in Uttar Pradesh. Committee nominated by UPSACS will evaluate the same.
- The agency should have all the pre-press, press and post-press facilities under one roof.
- The bidder must mention the Technical setup and its capacity in terms of designing, printing and processing along with provision of latest technology, such as computer to plate technology (CTP), and infrastructure. UPSACS may undertake onsite inspection of the agency/organization.
- Agency/organization must have annual turnover of One Crore and above in each of the last three financial years. Bidders must enclose CA certified statement/Balance Sheet of last 3 financial years.
- Agency/Organization must have previous experience of similar work in govt/semi govt/international organizations. Bidders must enclosed details of major clients.
- The bidder may be asked for presentation of his technical capacity and previous works done at the time of evaluation of technical bid.
- Bidder must enclose sample material along with the Technical Bid for reference mentioning the GSM with seal of the bidding firm.
- Bidder must enclose sample of previous work done along with the Technical Bid for reference (mentioning the organisation & time)
- The bidding firm/agency has not been blacklisted/deregistered or barred by any Govt. department/Institution Uttar Pradesh at present. The bidding firm has to Declaration certificate duly signed by authorized signatory.

Note: Agency/Organization should have to provide the certificates/supporting documents duly signed by authorized signatory.

6) **Financial Bid:-**

Financial Bids of only those firms shall be opened whosoever is found technically qualified. This proposal contains many IEC (Information, Education and Communication) materials to be printed and evaluation of financial bid will be based on full package not individual line item wise. Bidders must quote their most competitive price for every line item in the financial bid (Annexure-2 & 3). Contract will be awarded on the whole package basis. Individual item rate will be reckoned if there is a variation in quantity of some particular items.

- 7) **Late Bids:** Late Bids (i.e. bids received after the specified date and time for receipt of bids) shall not be considered.
- 8) In the event of the last date specified for receipt and opening of the proposal being declared as a holiday for UPSACS, the due date for submission and opening of proposals will be the next working day followed by the declared holiday and at the appointed time.

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- 9) Bidders are advised to visit UPSACS website www.upsacs.nic.in regularly as any changes /corrigendum/updation/date extension etc. in tender schedule or tender document will be displayed on website only.
- 10) Any tender that does not conform to the instructions/ terms / conditions is liable to be rejected without any reference.
- 11) Notwithstanding the above, The Project Director, Uttar Pradesh State AIDS Control Society, reserves the right to accept or reject any quotation and to cancel the tendering process and reject all tender at any time prior to the award of the contract.
- 12) No conditional offer in the tender will be accepted.
- 13) **Validity of Quoted price:** 90 days from the Bid submission date.
- 14) **Bid Price:**
- Rate is to be quoted as per specification and quantity mentioned in the tender against **each of the item mentioned in the Annexure-2 & 3.**
 - All duties, taxes and other levies payable by the supplier must be included in the total price. **Taxes mentioned separately will not be considered.**
 - The rates quoted by the bidder shall be fixed and firm till the completion of the order for the supply of Printed Materials and shall not be subject to any adjustment or increase on any account.
 - Financial Bid (**Annexure-2 & 3**) should be submitted on the letterhead of the bidder in the format provided with this letter (**Financial Bid**). It should be duly sealed and signed by the authorized signatory of the bidding firm.
- 15) **Award of contract**
- The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and technically approved and who has offered the lowest evaluated quotation price.
- Notwithstanding the above the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
 - The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 16) **Acceptance of Tender:**
- Security deposit:**
 - The security deposit for an amount of 5% of the contract value should be submitted within one week of issue of work order date.
 - The security deposit should be in form of Bank Guarantee in favour of The Project Director, Uttar Pradesh State AIDS Control Society, payable at Lucknow. The performance security should be valid for 60 days beyond the date of completion of all contractual obligations of the supplier.
 - Within a week on Rs.100/- non-judicial stamp paper signed by the authorized representative of the firm/company, mentioning his/her name, age, father's/husband's name, residential address, relation with firm in token of full and unconditional acceptance of the UPSACS Work Order, failing which the Earnest Money will be forfeited.
 - If the successful bidder does not provide the security deposit and Notarised affidavit, the EMD may be forfeited.

17) UPSACS reserves the right to cancel the Work Order and forfeit the security deposit in whole or any part thereof and shall be entitled to revise the Order wholly or in part by a written notice to the supplier, if:-

- a. the Supplier fails to comply with the terms of the order including specifications and other requirements;
- b. the Supplier becomes bankrupt or goes into liquidation;
- c. the Supplier fails to deliver the goods in time and/or does not replace the rejected material promptly.
- d. if the Supplier fails to provide any registration or other certificates in respect of the Goods within the time specified in the Special Conditions.
- e. if the Supplier, in the judgment of the Purchaser, has engaged in corrupt or fraudulent practices in competing or in executing the Contract. For the purpose of this clause:
 - "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in Contract execution.
 - "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial and non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.
- f. if the Supplier fails to perform any other obligation(s) under the Contract.

18) Force Majeure Clause

- (a) The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- (b) For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable.
- (c) Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- (d) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In the event of Force Majeure, the bidder shall advise UPSACS by a registered letter duly certified by local Chamber of Commerce or statutory authorities the beginning and end of the above causes of delay within seven (7) days of occurrence and cessation of such Forced Majeure conditions.
- (e) For delays arising out of Forced Majeure, the bidder shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Forced Majeure and neither UPSACS nor the bidder shall be liable to pay any extra costs.


19) In case of any overwriting / cutting in quoted rate it must be signed and stamped by the authorized signatory, failing which may lead to cancellation of the bid.

20) UPSACS reserves the right to cancel item/items or revise the quantity prior to the issue of the work order.

21) Quantity of supply may be increased up to a maximum of 25% of the total contract amount at any time during the validity of the tender offer.

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- 22) If the Successful bidder fails to supply goods in the specified time limit, the order issued is liable to be cancelled and Earnest Money and Security Money shall be liable to be forfeited. The Project Director, however, may accept the delay with the following penalty clause:
- If due to delay in supply, an alternate arrangement is made by the Society, the extra expenditure incurred, if any, by the Society shall be recovered from the bill of the supplier.
 - Liquidated damages at the rate of ½% per week of delay subject to maximum of 10% computed on the value of supplies/works. Penalty may be waived off in case of delay from UPSACS side or on the submission of appropriate reason.
- 23) The supply must strictly conform to the standards specified. However, at the sole discretion of UPSACS, if GSM of supplied material is less than 1% of standard GSM, a deduction of 1% of applicable material cost and if more than 1% & less than 5% of standard GSM, deduction of 5% of applicable material cost along with deduction of testing charges may be made. GSM deficiency of more than 5% will not be acceptable. However, in all above cases, decision regarding acceptability of material of Project Director will be final and binding on firm/supplier.
- 24) **Delivery :**
- UPSACS will provide Printing Schedule / Delivery Schedule item-wise along-with Work Order.
 - Purchaser has to get the proof approved by UPSACS within 5 days from issue of work order.
 - Delivery must be within 20 days after completion of approval of proof.
 - Delivery will be at the Store of UPSACS in Lucknow.
 - FOR (Freight on Road) for Door delivery will be borne by the supplier.
 - Supplier has to supply entire order quantity as per printing schedule provided by UPSACS; part supply may not be accepted.
- 25) **Packing:** Packing instruction will be provided at the time of issuing the Work Order.
- 26) **Artwork:** UPSACS will provide designs/format of design/sample of design in whatever format (soft/hard) (.cdr/.psd/.jpg/.eps/.pdf/.doc) available with it. The printer shall convert it into suitable version/format and print after necessary approval from UPSACS. Such conversion cost, if required, will be borne by UPSACS.
- 27) **Payment:**
- Payment shall be released after supply of printing material in satisfactory condition as per the specification, size, quantity, quality and designs provided by UPSACS and as per the packing instructions.
 - Payment shall be released as per the scheduled printing material received.
 - The goods will be returned at your cost in case of substandard quality and not conforming to the provided specifications & payment will not be done.**
 - TDS will be deducted as per exiting rules/ law.


(R.N. Srivastava)
Joint Director

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Check list of supporting documents
(Please do tick mark in column Yes and No.)

Sr. No.	Name of Documents	Yes	No	Page No.
1	Tender fee cover Rs. 500/-			
2	EMD cover Rs. 1,25,000/-			
3	Complete profile of the firm			
4	Annual Turnover of 1 Crore in each of the last 3 Financial Years- Documentary Proof - CA Certified Statement / Balance Sheet			
5	A copy of Trade Tax / CST / VAT registration			
6	Samples of materials in the technical bid envelope mentioning the GSM along with seal of the bidding firm as per the printing jobs mentioned in the financial Bid			
7	Copy of Three year experience / work orders of similar works executed by the firm for Government of India, State Government, and other reputed organizations along with sample of previous work done for reference (mentioning the organisation name & period)			
8	The bidding firm/ agency has not been blacklisted/ deregistered or barred by any Govt. department/ Institution of Uttar Pradesh at present. The bidding firm has to provide deceleration certificates duly signed by authorized signatory.			
9	A photocopy of this tender document duly signed and stamped by authorized signatory of the bidding firm/agency as a token of acceptance of all terms and conditions of this tender.			

I undersigned declare that all above documents are true & correct as per my knowledge.

Signature and stamp of Tenderer

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Financial Bid for the supply of printed material & registers

Annexure-II

S. No.	Component	Material	Title/content of the material	Specifications	Quantity	(inclusive of all taxes & charges)	
						Unit Rate	Total Amount
1	IEC/MS	Brochure	HIV/AIDS ki kuchh buniyadi jankari	Single fold; A4 (open size) 4 color, Art paper; 100 gsm	500000		
2		Flyer	Basics and Services	A5, double sided; 4 color; Art paper; 120 gsm	500000		
3		Brochure	Welfare Schemes for PLHIV's, UPNP+	4 color; A4(Open size); 2 fold;70 gsm, Maplitho.	50,000		
4		Sticker	Helpline/contact/ICTC info	A4;100 GSM; 4 color; back gumming	10000		
5		Sticker	Basic of HIV/AIDS	100 GSM; 4 color; back gumming 12"x18"	300,000		
6		Vinyl Sticker	Sticker	12"x18"; vinyl sticker	500		
7		Poster	Basic of HIV/AIDS/ICTC	17"x22"; one color; 80 gsm; maplitho	100000		
8		Diary	State level and district level information and messages	9.5"x7"; Paperback; Inside 20 pages 120 gsm art paper with 4 color printing and 200 pages 100 gsm Maplitho with 2 color printing; cover 300 gsm art paper with matte lamination	1000		
9		Booklet		11"x8.25"; 100 pages plus cover; Art paper; 4 color; Inside pages 120 GSM; Cover 250 GSM; Matte lamination.	500		
10		Booklet		11"x8.25"; 75 pages plus cover; Art paper; 4 color; Inside pages 120 GSM; Cover 250 GSM; Matte lamination.	500		
11		Booklet		11"x8.25"; 50 pages plus cover; Art paper; 4 color; Inside pages 120 GSM; Cover 250 GSM; Matte lamination.	500		
12		Brochure		Single fold; A4 (open size) 4 color, Art paper; 150 gsm	100000		
13		Newsletter	Quarterly newsletter with 1000 copies in each quarter	Letter size; 8 pages; 4 color; 120 gsm art paper	4000		
14	Calendars Sheet (Hanging Type)	Voluntary Blood Donation	4 color, Glossy card sheet with lamination , 300 GSM, 2'X1½"	500			
15	Calendars Sheet (Hanging Type)	Universal Safe Laboratory practises	4 color, Glossy card sheet with lamination , 300 GSM, 2'X1½'	500			
16	Calendars Sheet (Hanging Type)	Biomedica waste disposal	4 color, Glossy card sheet with lamination , 300 GSM, 2'X1½'	500			
17	Calendars Sheet, (Hanging Type)	Dos & Don'ts in blood bank	4 color, Glossy Card Sheet; 300 GSM, 2'X1½'	200			
18	Counselors Diary	Diary to enter daily activities along with monthly planner sheets	3.25"x4.47" (close size); 2 color; 100 pages; Maplitho paper 80 GSM; cover 300 gsm Art paper with lamination;	200			
19	Training Module	Booklet for blood bank medical officers & Laboratory Technicians	11"x8.25"; 178 pages plus cover; Art paper; Inside Single Colour with 4 colour Cover pages; 100 GSM inside with cover art paper 250 GSM Gloss lamination.	200			
20	Training Manual	Staff nurses manual	11"x8.25"; 92 pages plus cover; Art paper; Inside Single Colour with 4 colour Cover pages; 100 GSM inside with cover art paper 250 GSM Gloss lamination.	200			
21	Blood Bank Master, Register (2 types)	Blood bank Record register	Maplitho 100 GSM with hard board side binding with recksin printed cover; 11"X 18"; 200 pages; single color; Type 1-100, Type 2- 100	200			

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Financial Bid for the supply of printed material & registers

Annexure-II

S. No.	Component	Material	Title/content of the material	Specifications	Quantity	(inclusive of all taxes & charges)	
						Unit Rate	Total Amount
22		Blood Bank, Registers (12 types)	Blood bank Record register	Maplitho 75 GSM with hard side binding with recksin printed cover; Legal paper 100 pages and 200 pages (6 each); single color; All 10 types 100 each	1000		
23		Indent Book	Book type with One original+3multi colour copies with numbering	Meplitho 60 GSM; 200 (50x4) pages; single color	100		
24		Posters	Voluntary blood donation	Art paper 120 GSM; top-middle-bottom gumming; 17"x22"	3000		
25		Posters	Rational use of blood	Art paper 120 GSM; top-middle-bottom gumming; 17"x22"	1000		
26		Pamphlets	Voluntary Blood Donation	Meplitho 75 GSM; single color (4 different colour); A5	100000		
27		Stickers	Voluntary Blood Donation	Art paper, Back Gumming; 7.25"x4.5"; 4 colors	5000		
28		Jeevan Darshika-Booklets for PLHIVs		3.25"x4.5"; 32 pages (including cover); 4 color; 100 gsm art paper; centre stitch	100000		
29		PEP Poster	85x5 no.=425, (75 districts hospital plus 10 medical colleges) + 15 each	Art paper 120 GSM top-middle-bottom gumming; 17"x22"	500		
30	CST Division	Display Board with posters	164 (29 ARTCs+49 LACs+4 LACs x 5 boards) 1. Positive prevention 2. Drug Adherence 3. Nutrition 4. HIV-TB 5. STI	Vinyl on sunboard with hanging facility; 3'x4'	410		
31		ART/Link ART Flip Book	11"x8.25"; 200 gsm art paper; 45 pages; 4 color; woro binding with triangular hardboard stand	HIV Treatment Adherence Counselling Aid.	125		
32		Handbooks of talking points for peer Educators (1 for each peer Educator)	Self help group & Collectivization	5.25"x3.75"; 120 gsm; 4 color; 12 pag	1100		
33			Peer Education	11"x8.25"; 200 gsm art paper; 68 pages; 4 color; woro binding with triangular hardboard stand	400		
34			Condom prayog ke liye samjhauta		400		
35	TI - Core	Flip books (1 for each ORW & peer educator)	STI/HIV/AIDS se bachav	11"x8.25"; 200 gsm art paper; 68 pages; 4 color; woro binding with triangular hardboard stand	350		
36			Hum Saath Saath hain (story book)		100		
37			Jahan chah wahan raah	11"x8.25"; 200 gsm art paper; 44 pages; 4 color; woro binding with triangular hardboard stand	150		
38		Penis Model (1 for each counselor, ORW & Peer educator)		Wooden, heigth is 6 inches	350		
39		Posters		Art paper 120 GSM top-middle-bottom gumming; 20"x30"	85000		
40		Leaflet/Pamphlets		Single fold; A4 (open size) 4 color, Art paper; 100 gsm	136000		
41	TI - Truckers	Sticker		Art paper, Back Gumming; 7.25"x4.5"; 4 colors	19800		
42		Flash Cards (Set of 12 in board case)		300 gsm art card; 4 color; 3.5"x3.5"; box in hardboard; 4 color print	204		
43		Penis Model		Wooden, heigth is 6 inches	217		

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Financial Bid for the supply of printed material & registers

Annexure-II

S. No.	Component	Material	Title/content of the material	Specifications	Quantity	(inclusive of all taxes & charges)	
						Unit Rate	Total Amount
44	TI - Migrants	Safe migrant kit		Size- 8"x6"x2", Black colour Rexene hand bag (for male), side handle with the same materials with chain provisions. Single colour printing logo and message of HIV/AIDS on one side of bag. The kit contains the following items: 1. One plastic comb length size 7" with handle and single colour printing of HIV Message on one head side. 2. One small diary having information on HIV/STI/Condom. (100 GSM maplitho paper 5"x4" size, 192 pages with 02 colour printing, laminated cover of 120 GSM Art paper with 4 colour printing. Plastic spiral binding 4" upper side. 3. Simple refill ball point pen with message printed in single colour.	1000		
45		Booklet for spouses - Small		5.25"x 3.75"; 100 gsm, 4 color, 20 pages, centre stiched	10000		
46		Flip chart- pardesi babu bada hosiyaar		A-4 size triangular base and spiral binding, 4 colour printing, 300 GSM, White.	100		
47		Big booklet	Jaankari ka khazana	7.5"x5.5"; Spiral Binding; 4 color art paper; 4 pages cover 100 gsm; inside 40 pages; center stich	6000		
48		Small booklet	Jaankari ka khazana	5.25"x5.5" 100 gsm, 4 color; 20 pages; center stich	30000		
49		Flip book	STI/HIV/AIDS se bachav	11"x8.25"; 200 gsm art paper; 68 pages; 4 color; woro binding with triangular hardboard stand	250		
50	STI	Calendar on Card Sheet (Hanging Type)	Oath of confidentiality	2X1.5 feet (Prototype available in STI operational Guideline Pag-126)	500		
51			Condom Demonstration	2X1.5 feet (Prototype available in STI operational Guideline Pag-125)	1000		
52			Counselling checklist	2X1.5 feet (Prototype available in STI operational Guideline Pag-127)	1000		
53			Anaphylaxis Management	2X1.5 feet (Prototype available in STI operational Guideline Pag-60)	1000		
54			Universal precaution	2X1.5 feet (Prototype available in STI operational Guideline Pag-61)	1000		
55			IEC for STI	2X1.5 feet	1000		
56			Booklet for spouses - Small	Flow Charts of management of RTI/STI syndromes	16 pages + cover, to be printed in booklet form, four color printing, Paper for text 130 GSM art paper and 220 GSM art card for cover, centre stich binding. Size 8.5X11 inches. (Soft copy available in CD)	500	
57	Counsellor patient Dairy	Register	Book binding, both side printing 116 leaf (Legal Size) side binding (Prototype available in STI operational Guideline pag-85)	500			
58	Patient Dairy	STI patient record register	A-5 Size hard binding 116 leaf both side printing (Prototype available in STI Operational Guideline Pag-77)	1200			
59	Master Registers	Book Binding	70 GSM paper, 14X19 inches, GSM white, Binding Hardboard (DUFTI, 28 no) and thread swwing, Printing: in on colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine, 116 leaf. (Prototype available in STI operational guideline pag-84)	300			

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Financial Bid for the supply of printed material & registers

Annexure-II

S. No.	Component	Material	Title/content of the material	Specifications	Quantity	(inclusive of all tax & charges)		
						Unit Rate	Total Amount	
60		Flip chart (Table Calendar)	42 pages per flip chart	A-4 size triangular base and spiral binding, 4 colour printing, text translated to hindi 300 GSM, White.	200			
61		STI/RTI syndromic case management wall chart		18X23 inches, top and bottom tin strip with thread for hanging 300 GSM Card sheet, single side 4 colour, (Soft copy available in CD)	500			
62		Operational Guideline of STI/RTI		156 Pages, 4 Colour printing, Cover on Card sheet (Soft copy available in CD)	500			
63		Mini syndromic case management chart		A-4 Size, Card sheet, (Soft copy available in CD)	1000			
64		Resource Material for trainers	Training of Doctors to Deliver STI/RTI services	374 pages, 4 Colour printing, Cover on Card sheet (Soft Copy available in CD)	300			
65		Participants Handouts	Training of Medical officers to Deliver STI/RTI Services	216 Pages, 4 Colour printing, Cover on card sheet (Soft copy available in CD)	300			
66		Facilitators Guide	Training of laboratory technicians to deliver STI/RTI Services	88 Pages, 4 Colour printing, Cover on card sheet (Soft copy available in CD)	100			
67		Participants Handouts	Training of laboratory technicians to deliver STI/RTI Services	72 Pages, 4 Colour Printing, Cover on card sheet (Soft copy available in CD)	100			
68		Stock register for ICTC		116 Leaf per registers (13X8.25 inches (vertical printing) paper-70 GSM White, Binding Hardboard (DUFTI, 28 no) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine) (Soft copy available in CD)	200			
69	ICTC	ICTC HIV Exposed infant child register		70 GSM paper, 14 X19 inches, GSM White, Binding hardboard (DUFTI, 28 no) and thread sewing, Printing : in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine, 116 leaf, (Soft copy available in CD)	100			
70		ICTC HIV Exposed Child Card		A-4 size, 250 GSM colour Card sheet, both side printing.	1000			
71		FI-ICTC Register		A-4 Size Register, 116 Leaf, Book binding (Soft copy available in CD)	100			
72		Display Board with posters	217 x 4 boards 1. Oath 2. HIV-TB 3. STI 4. Transmission & Prevention		Vinyl on sunboard with hanging facility; 3'x4'	868		
					GRAND TOTAL.			

Signature & stamp of Owner/Partner

Name.....

Mobile No.....

Name of firm.....

Date.....

Address.....

15

Annexure-III

Sr. No	Name of Tool	Printing Guidelines	Quantity	Inclusive of all taxes & charges in Rs.	
				Unit Rate	Total Amount
1	Patient treatment record (White Card)	<ul style="list-style-type: none"> • 3 fold wood paper (300 GSM white board), durable & good quality • Size: 31 X 23 cm • Inner pocket- 1 • Six printing sides • White colour • Item should be durable and of good quality 	450000		
2	Patient booklet (Green booklet)	<ul style="list-style-type: none"> • No. of pages- 20 • Size: 21 X 15 cm • Inner side paper colour- White • Type of binding: simple (stapled) • Cover page- Bottle green colour card board 13.2 kg , 100 GSM mablitho 	450000		
3	Patient Visit register	<ul style="list-style-type: none"> • Size: 29X 21 cm • Total pages: 200 • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle Green colour) 	500		
4	HIV Care (Pre-ART)register	<ul style="list-style-type: none"> • Size: 29 X 41 cm • Total pages: 200 and 6 rows/ page • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	450		
5	ART enrollment register	<ul style="list-style-type: none"> • Size: 29 X 41 cm • Total pages: 200 and 6 rows/ page • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	600		
6	Early Infant Diagnosis register	<ul style="list-style-type: none"> • Size: 29 X 41 cm • Total pages: 200 and 6 rows/ page • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	60		
7	PEP register	<ul style="list-style-type: none"> • Size: 29 X 41 cm • Total pages: 50 and 6 rows/ page • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	175		
8	Fixed Assets register	<ul style="list-style-type: none"> • Size: 29 X 41 cm • Total pages: 50 and 6 rows/ page • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	175		

9	Drug Stock register	<ul style="list-style-type: none"> • Size: 29 X 21 cm • Total pages: 200 • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	450		
10	ARV Drug Dispensing register(Adult)	<ul style="list-style-type: none"> • Size: 29 X 41 cm • Total pages: 200 • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	850		
11	ARV Drug Dispensing register (Pediatrics)	<ul style="list-style-type: none"> • Size: 29 X 41 cm • Total pages: 200 • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	300		
12	OI Drug Dispensing register	<ul style="list-style-type: none"> • Size: 29 X 21 cm • Total pages: 200 • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	250		
13	Expired Drug register	<ul style="list-style-type: none"> • Size: 29 X 21 cm • Total pages: 50 • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	50		
14	CD4 tests and kits register	<ul style="list-style-type: none"> • Size: 29 X 21 cm • Total pages: 200 • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle Green colour) 	50		
15	CD4 laboratory register	<ul style="list-style-type: none"> • Size: 29X 21 cm • Total pages: 200. 6 rows/ page • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle Green colour) 	200		
16	ART Centre TB-HIV register	<ul style="list-style-type: none"> • Size: 29 X 21 cm • Total pages: 200 and 6 rows/ page • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	200		
17	SACEP register	<ul style="list-style-type: none"> • Size: 29 X 41 cm • Total pages: 200 and 6 rows/ page • Paper quality- Ledger paper, light green, 80 gsm • Binding: Hard wood binding, 4mm (Bottle green colour) 	5		
Total Amount					

Signature and stamp of Tenderer

Name.....

Mobile No......

Name of firm.....

Date.....

Handwritten signature/initials