



उ० प्र० राज्य एड्स नियन्त्रण सोसाइटी

चतुर्थ ताल, ए-ब्लॉक, विक्रमपवन, भिमुति खण्ड, गोगतीनगर, लखनऊ-226010
दूरभाष: 0522-2720360 फ़ैक्स: 0522-2721135. वेबसाइट: www.upsacs.in

अल्पकालिक ई-निविदा सूचना

उ० प्र० राज्य एड्स नियन्त्रण सोसाइटी, लखनऊ द्वारा वेबसाइट <http://etender.up.nic.in> के माध्यम से निम्न विवरणानुसार आगलाइन ई-निविदाएं आयोजित की जाती हैं:-

ई-निविदा संदर्भ	कार्य विवरण	निविदा डाउनलोड करने की आरम्भ तिथि	प्री-बिड बैठक की तिथि एवं समय	निविदा अपलोड करने की अन्तिम तिथि/समय	निविदा प्रपत्र मूल्य ₹० में	ई.एम.डी धनराशि ₹० में
IEC/916/2017-18/Printing Dated-08.03.18	आई०ई०सी० सामग्री, रजिस्टर, इत्यादि का मुद्रण एवं आपूर्ति	09.03.2018	14.03.2018 अपराह्न 12:30	22.03.2018 02:00 PM	500/-	1,70,000/-

उपरोक्त ई-निविदाओं का विस्तृत विवरण वेबसाइट <http://etender.up.nic.in> एवं www.upsacs.in पर उपलब्ध है। ई-निविदा प्रपत्र में परिवर्तन/संशोधन के लिए निविदादाता उक्त वेबसाइटों का अवलोकन करते रहे, अलग से कोई सूचना प्रकाशित नहीं की जाएगी। निविदा प्रक्रिया/प्राप्त निविदा/निविदाएँ बिना कारण बताये निरस्त किये जाने का अधिकार सोसाइटी को होगा। परियोजना निदेशक

Ad Size 8x5

BS



Uttar Pradesh State AIDS Control Society

4th Floor, 'A', Block, PICUP Bhawan, Gomti Nagar, Lucknow - 226 010

Phone: 0522 - 2720360 Fax: 0522 - 2721135

E-mail: uttarpradeshsacs@gmail.com Website: www.upsacs.in

File Ref No: **IEC/916/2017-18/Printing**

Dated: 08.03.2018

E-Tender Notice/Invitation

FOR

Printing/Supply of IEC Materials, Consumable Items-Registers and Referral Slips etc.

UP State AIDS Control Society invites on-line digitally signed E-Tender, consisting of 22 pages, **Part-I (Technical Bid), Part-II (Financial Bid)**, for printing & supply of IEC Materials, Consumable-Register/Referral Slips etc. as per the Technical Specifications & Scope of Work. In order to provide prompt, coordinated & efficient services firm/agency must have their Printing Press in Lucknow. Tenderer having proven experience and capability of executing such work order may download the Tender Documents from up govt. website <http://etender.up.nic.in> or from UPSACS website www.upsacs.in as per the following schedule:-

Bid Documents Published Date	09 th Mar, 2018
Bid Document Download Start Date	09 th Mar, 2018
Pre-Bid meeting Date & Time	14 th Mar, 2018 at 12:30 p.m.
Bid Document Download End Date	22 th Mar, 2018 (up to 02:00 P.M.)
Bid uploading/submission Start Date	09 th Mar, 2018
Bid Submission End Date & Time	22 th Mar, 2018 (up to 05:00 P.M.)
Technical Bid Opening Date & Time	23 th Mar, 2018 (04:00 P.M.)
Opening of Financial Bids	To be intimated.
Address for Communication & Place for Pre-Bid Meeting / Bid Opening	Project Director, UP State AIDS Control Society, 4th Floor, A-Block, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow-226010 Phone No:0522-2720360

The on-line bid should be uploaded by the due date and time as per the above schedule. Also, a hard copy of online E-Tender shall be submitted at UPSACS office. **Transaction ID no. or scanned copy of DD/FDR/BG towards tender fee and EMD shall be uploaded by the due date/time of tender submission. However original copy of tender fee & EMD shall be presented by the tenderer along with original documents of the tender for its verification after opening of technical and financial bids.** In the event of any deviation in hard copy vis a vis online uploaded E-Tender your bid shall be rejected. The online bids will be opened on the scheduled date and time stated above. Bidders may be present during opening of tenders, if so desire. **Off-line tenders shall not be accepted and no request in this regard will be entertained whatsoever.** UPSACS reserves the right to accept or reject any or all tenders in full or in part without assigning any reason whatsoever.

Project Director, UPSACS



Uttar Pradesh State AIDS Control Society

4th Floor, 'A', Block, PICUP Bhawan, Gomti Nagar, Lucknow - 226 010

Phone: 0522 - 2720360 Fax: 0522 - 2721135

E-mail: uttarpradeshsacs@gmail.com Website: www.upsacs.in

File Ref: UPSACS/IEC/916/2017-18/Printing

Dated:08.03.2018

Check List of Documents

Check list of File Ref: UPSACS/IEC/916/2017-18/Printing for e-tender to Supply/Printing of IEC Materials, Consumables-Registers, Referral Slips etc., 4th Floor, A Block, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow-226010.

Sl.	Particulars	Yes/No
1.	Whether e-tender documents duly signed and stamped on all pages is scanned and uploaded as Part-I (Technical Bid), Part-II (Financial Bid) separately on the Procurement Portal http://etender.up.nic.in of UP Govt.	
2.	Latest profile copy of the firm/agency.	
3.	Mention PAN and GST Registration Number and GST submission copy. (Attach copy of PAN & GST as well)	
4.	Type of the Firm (Whether Proprietorship/Partnership/Private Limited/ Limited, etc. and submit relevant documentary evidences.	
5.	Whether Regd. With NIC/Gem : (Submit documentary evidence)	
6.	Whether scanned copy of tender Fee (DD/Banker cheque) of Rs. 500/- and EMD (DD/FDR/BG with validity of six months) of Rs. 1,70,000/- separately has been uploaded by tenderer.	
7.	Type of the Firm (Whether Proprietorship/Partnership/Private Limited/ Limited, etc. and submit relevant documentary evidences.	
8.	The agency/firm should have minimum of 3 years of experience of working on cross platforms and must have experience of similar for at least 3 semi governments, government, government undertaking, reputed institutions/clients. Completion certificate/purchasers contact details to be submitted as proof.	
9.	Details of experience with attachments of designing, printing & binding etc. with previous experience of similar works. (please attach proof)	
10.	Agency/ organization must have annual turnover of One Crore and above in each of the last three financial years-2014-15, 2015-16, 2016-17. Whether details of last three years turnover of the firm have been stated on your letter head. Attached documentary evidence balance sheet (duly authenticated) for the same.	
11.	Bidder must upload sample material along with the Technical Bid (Part-I) for reference mentioning the GSM with seal of the bidding firm.	
12.	Self-declaration on firm letter head that the company is not black listed by any Ministry. Dept. of GOI/ State Govt. /organization on attached format in technical bid.	

Declaration

This is to certify that I/We before signing this job assignment have read and fully understood all the terms and conditions contained in the document and undertake myself/ourselves to strictly abide by them.

Signature of the Tenderer

Name of Tenderer:.....

Designation:

Seal and date

Address:.....

Date:.....

E-tender: for Printing/Supply of IEC Materials, Consumables-Registers, Referral Slips etc.

**Technical Bid
(Part-I)**

NOTE: ALL PARTICULARS/INFORMATIONS SHOULD BE GIVEN IN THE FOLLOWING FORMAT WITH COMPLETE DETAILS ON FIRM LETTER HEAD.

Sl No.	Particulars
1.	Name & Address of the owner of the firm:
	Contact No:
	E-Mail ID:
2.	Lucknow office/printing press Address:
	Contact No:
	E-Mail ID:
	Website:
3.	Latest profile copy of the firm/agency.
4.	Mention PAN and GST Registration Number and GST submission copy. (Attach copy of PAN & GST as well)
5.	Type of the Firm (Whether Proprietorship/Partnership/Private Limited/ Limited, etc. and submit relevant documentary evidences.
6.	Whether Regd. With NIC/Gem : (Submit documentary evidence)
7.	Whether scanned copy of tender Fee (DD/Banker cheque) of Rs. 500/- and EMD (DD/FDR/BG with validity of six months) of Rs. 1,70,000/- separately has been uploaded by tenderer.
8.	Type of the Firm (Whether Proprietorship/Partnership/Private Limited/ Limited, etc. and submit relevant documentary evidences.
9.	The agency/firm should have minimum of 3 years of experience of working on cross platforms and must have experience of similar for at least 3 semi governments, government, government undertaking, reputed institutions/clients. Completion certificate/purchasers contact details to be submitted as proof.
10.	Details of experience with attachments of designing, printing & binding etc. with previous experience of similar works. (please attach proof)
11.	Agency/ organization must have annual turnover of One Crore and above in each of the last three financial years-2014-15, 2015-16, 2016-17. Whether details of last three years turnover of the firm have been stated on your letter head. Attached documentary evidence balance sheet (duly authenticated) for the same.
12.	Bidder must upload sample material along with the Technical Bid (Part-I) for reference mentioning the GSM with seal of the bidding firm.
13.	Self-declaration on firm letter head that the company is not black listed by any Ministry. Dept. of GOI/ State Govt. /organization on attached format in technical bid.

I/We hereby declare that the above statements are true. I/We also declare that the decision of UP State AIDS Control Society, Lucknow regarding selection of eligible firms for opening of **Financial Bid (Part-II)** shall be final and binding on me/us.

Mob. No:

Signature of the Tenderer

Dated:.....

Official Seal



E-Tender INSTRUCTIONS/TERMS & CONDITIONS

Uttar Pradesh State AIDS Control Society (UPSACS) is a registered society in the State of Uttar Pradesh for implementation of National AIDS Control Programme.

E-tenders are invited for Supply of IEC Printed Materials ie Posters, Stickers, Pamphlets, Books, Registers etc. as per quality standards and specifications mentioned against **each item** in the **Financial Bid (Part-II)**.

General Information and other terms and conditions:-

1. THE E-TENDER DOCUMENT

E-Tender Document is available on the e-tender portal <http://etender.up.nic.in> and UPSACS website www.upsacs.in to enable the Bidders to view and download the Bidding document. Interested firms are required to upload their E-Tender Documents online by the last date and time on E-Procurement portal of UP Govt. <http://etender.up.nic.in>.

The Bidders are expected to examine all the instructions, forms, terms and conditions, requirements and qualifications in the e-tender documents. Failure to furnish all the information required as per the Bidding documents or submission of an e-tender document not responsive to the e-tender document in every respect will be at the Bidder's risk and may result in the rejection of his e-tender document.

2. Clarifications of e-tender documents a prospective Bidder requiring any clarification of the e-tender documents may raise his point of clarification to UPSACS's phone no: 0522-2720360.

3. Amendment of e-tender document at any time prior to the deadline for submission of e-Bids, the UPSACS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the e-tender document by amendments. Such amendments shall be posted/ uploaded on the e-tender portal <http://etender.up.nic.in> through corrigendum and shall form an integral part of the e-Bid documents. The relevant clauses of the e-tender documents shall be treated as amended accordingly. It shall be the sole responsibility of the prospective Bidders to check the e-tender portal <http://etender.up.nic.in> and www.upsacs.in from time to time for any amendment in the e-RFP document. In case of failure to get the amendments, if any, the UPSACS shall not be responsible for any negligence on part of the Bidder. In order to allow prospective Bidders a reasonable time to take the amendment into account in preparing their e-Bids, UPSACS at its discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be posted/uploaded on the e-tender portal <http://etender.up.nic.in>.

4. E-Tender Document Format with Signing and uploading:

• The Bidder shall prepare one electronic copy for the e-tender document. Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All the pages/documents of the e-bid shall also be signed manually by the person authorized to sign the e-bid before converting them into PDF and uploading them as bidding documents. All documentary evidence in support of the information furnished should be uploaded by the Bidder electronically in the PDF format.

• The bidder shall also submit a hard copy of online e-bid at UPSACS office along with scanned copy of EMD and Tender Cost at the same time/date as stipulated for online opening of tender. In the event of any deviation in hard copy vis a vis online uploaded e-bid your bid shall be rejected. The online bids will be opened on the scheduled date and time as stated above.

• Bids should comprise of following sections:

- i) Technical Bid: Part-I
- ii) Financial Bid: Part-II

• Both the bids must be submitted separately on e-tender portal <http://etender.up.nic.in>.

Prices should not be quoted in the Technical Bid (Part-I). The prices should be quoted in the Financial Bid (Part-II) only.

5. Document Fee: -

Payment of document fee (non-refundable) of Rs. 500/- should be made by Account Payee DD/Banker's cheque only in favour of "**Project Director, Uttar Pradesh State AIDS Control Society**, payable at Lucknow" drawn at any schedule commercial bank / nationalized bank.

6. Earnest Money Deposit:-

- Earnest Money Deposit (EMD) should be submitted along with **Technical Bid (Part-I)**.
- EMD of Rs1,70,000/- (One lakh seventy thousand only) must be in the form of FDR/BG in favour of "**The Project Director, Uttar Pradesh State AIDS Control Society** payable at Lucknow" drawn at any schedule commercial bank / nationalized bank. EMD should be valid for 90 days beyond due date for submission of Technical Bid (Part-I).
- Non-payment of EMD will make the e-bid invalid. **Transaction ID no. or scanned copy of DD/FDR/BG towards RFP fee and EMD shall be uploaded by the due date/time of RFP submission. However original copy of RFP fee & EMD shall be presented by the tenderer along with original documents of the RFP for its verification after opening of technical and financial bids. In the event of non-submission of RFP fee & EMD in original suitable legal/other action shall be initiated and tenderer firm shall be black listed thereafter.**
- The tenderer cannot withdraw after Tendering; the EMD will be forfeited if tenderer denies entering into agreement for supply of goods after tendering process.
- EMD of unsuccessful bidders would be returned to them at the earliest after expiry of the financial bid validity and latest on or before 30 days after the award of contract.
- **EMD will be returned to the awarded party on receipt of the performance security deposit.** The security/ EMD furnished by the bidders will bear no interest.
- Not furnishing of required documents will liable to make e-bid invalid.

7. Supporting documents:-

Bidder must attach the supporting documents mentioned in **checklist and Technical Bid (Part-I)**. Bidders must enclose the samples of material in the technical bid (Part-I) as per the printing jobs mentioned in the **Financial Bid (Part-II)**.

8. Receipt and Opening of e-RPF by the Purchaser

Bidders are advised to submit their e-bid in 'Two-Bid' system with Technical (Part-I) and Financial bid (Part-II) separately on e-tender portal <http://etender.up.nic.in>. The Prices should be quoted in the Financial Bid only. On receipt on e-tender portal, the technical proposals will be opened first by the Committee members in the office of U.P. State AIDS Control Society, Lucknow. UPSACS will open all e-bid, in the presence of bidder's authorized representatives who choose to attend date, time and place. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-bid opening being declared a holiday for the Purchaser, the e-Bids shall be opened at the appointed time and place on the next working day. The bidder's names and the presence and other details as the purchaser at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the qualification requirement shall be notified subsequently. After evaluation of technical e-Bids, UPSACS shall notify those bidders whose e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the Qualification Requirements indicating that they did not technically qualify. UPSACS will simultaneously notify the bidders, whose technical e-Bids were considered acceptable and they have been short listed for opening of their financial e-bids.

9. Award criteria, award of contract

- The procuring entity (UPSACS) reserves the right to accept or reject any proposal, and to annul the solicitation process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected Organization or any obligation to inform the affected Organization or organizations of the grounds for the organization's action. The award of the work order to the qualified Organization whose proposal after being evaluated is considered to be the most responsive to the needs of the organization and activity. It is not binding on UPSACS to accept the lowest of the bidding.
- After the opening of Technical Bid the society may desire to send officials/ members for site inspection to have a look at the setup at the Bidders place or at the site of bidder.
- If onsite inspection it is found that the documents submitted by the Bidder are not compatible with the actual situation at site, or if the document supplied by the Bidder are found to be fraudulent or misrepresenting the facts then, it will render the Bidder ineligible for participating in the e-tender process.
- The contract will be awarded to the responsive organization offering the lowest rates.
- During evaluation of e-bid, committee may at its discretion, asks the Bidder for clarification of its bid. The request for clarification and response shall be in writing and no change in prices or substance of the quotation shall be sought, offered or permitted.
- The bidder whose bid has been accepted will be notified for the award by the society prior to expiration of the Bid validity period through the "Letter of Award", which will state the sum that the society will pay to the Contractor in consideration of the execution, completion by the Contractor as prescribed in the Contract.
 - i. The Bidder shall promptly check their e-mailbox registered with e-tender Portal of UP Govt. for receipt of any information/clarification/ correspondence in respect of their bid. The Society shall not be responsible for non-receipt/failure of e-mail to the bidders.
 - ii. If any of the information furnished by the bidder is found to be incorrect, the Bid/ contract is liable to be rejected/terminated and the EMD/ Performance Security will be forfeited.
 - iii. The prospective bidders requiring any clarifications in respect of e-tender document may obtain the same online/ offline from e-bid Inviting Authority, UPSACS. Society shall not be bound to respond to the request from the prospective bidders and this shall not become the reason for claiming extension of the deadline for the submission of the bid. Conditional offers are liable for rejection.
- E-Bid from those tenderers who have not submitted their offer as per the referred E-Bid will not be considered. E-Bid document fee (DD/Banker's Cheque) and EMD (FDR/BG) shall be in favour of **UP State AIDS Control Society** payable at Lucknow. Scanned copy of EMD & tender fee be uploaded alongwith Technical Bid (Part-I), failing which the E-Bid will be summarily rejected.
- It will be sole responsible of the firm/agency to abide by rules & regulations in respect of EPF/ESI/Insurance etc. Society shall not be liable in any case in this regards.

10. **Eligibility for Technical Bid:**

- Agency/organization must have sufficient infrastructure, technical know-how and manpower to carry out the designing, processing, printing and post press of IEC Material in Uttar Pradesh. Committee nominated by UPSACS will evaluate the same.
- The agency should have all the pre-press, press and post-press facilities under one roof.
- The bidder must mention the Technical setup and its capacity in terms of designing, printing and processing along with provision of latest technology, such as computer to plate technology (CTP), and infrastructure. UPSACS may undertake onsite inspection of the agency/organization.
- Agency/ organization must have annual turnover of One Crore and above in each of the last three financial years-2014-15, 2015-16, 2016-17. Details of last three years turnover of the firm on letter head be attached as documentary evidence.

- Agency/Organization must have minimum 03 years previous experience of similar work in govt/semi govt/international organizations. Bidders must enclosed details of major clients.
- The bidder may be asked for presentation of his technical capacity and previous works done at the time of evaluation of technical bid.
- Bidder must upload sample material along with the Technical Bid (Part-I) for reference mentioning the GSM with seal of the bidding firm.
- The bidding firm/agency has not been blacklisted/deregistered or barred by any Govt. department/Institution Uttar Pradesh at present. The bidding firm has to upload declaration certificate duly signed by authorized signatory on attached format in Technical Bid.

11. Financial Bid:-

Financial Bids of only those firms shall be opened whosoever is found technically qualified. This proposal contains many IEC (Information, Education and Communication) materials to be printed and evaluation of financial bid will be based on full package not individual line item wise. **Bidders must quote their most competitive price for every line item in the Financial Bid (Part-II). Contract will be awarded on the whole package basis.** Individual item rate will be reckoned if there is a variation in quantity of some particular items.

12. Late Bids: Late Bids (i.e. bids received after the specified date and time for receipt of bids) shall not be considered.
13. Bidders are advised to visit UPSACS website www.upsacs.in UP Govt. Procurement Website <http://entender.up.nic.in> regularly as any changes /corrigendum/updation/date extension etc. in tender schedule or tender document will be displayed on website only.
14. Any tender that does not conform to the instructions/ terms / conditions is liable to be rejected without any reference.
15. No conditional offer in the tender will be accepted.
16. **Validity of Quoted price:** 90 days from the Bid submission date.
17. **Bid Price:**
- a) Rate is to be quoted as per specification and quantity mentioned in the tender against **each of the item mentioned in the Financial Bid (Part-II).**
 - b) Rate should be quoted of all the cost of Services, Manpower cost, Transportation, Loading/unloading, Packing etc., **exclusive of GST.**
 - c) The rates quoted by the bidder shall be fixed and firm till the completion of the order for the supply of Printed Materials and shall not be subject to any adjustment or increase on any account.
 - d) Financial Bid (**Part-II**) should be uploaded on the letterhead of the bidder in the format provided with this letter (**Financial Bid**). It should be signed by the authorized signatory of the bidding firm.

18. **Award of contract**

The purchaser will award the contract to the bidder whose e-bid has been determined to be substantially responsive and technically approved and who has offered the lowest evaluated quotation price.

- Notwithstanding the above the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

- The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

19. Acceptance of Tender:

Security deposit:

- The security deposit for an amount of 5% of the contract value should be submitted within 07 working days of issue of work order date.
 - The security deposit should be in form of FDR/Bank Guarantee in favour of **The Project Director, Uttar Pradesh State AIDS Control Society, payable at Lucknow.** The performance security should be valid for 60 days beyond the date of completion of all contractual obligations of the supplier.
- Within 07 working days on Rs.100/- non-judicial stamp paper signed by the authorized representative of the firm/company, mentioning his/her name, age, father's/husband's name, residential address, relation with firm in token of full and unconditional acceptance of the UPSACS Work Order, failing which the Earnest Money will be forfeited.
 - If the successful bidder does not provide the security deposit and Notarised affidavit, the EMD may be forfeited.
20. UPSACS reserves the right to cancel the Work Order and forfeit the security deposit in whole or any part thereof and shall be entitled to revise the Order wholly or in part by a written notice to the supplier, if:-
- the Supplier fails to comply with the terms of the order including specifications and other requirements;
 - the Supplier becomes bankrupt or goes into liquidation;
 - the Supplier fails to deliver the goods in time and/or does not replace the rejected material promptly.
 - if the Supplier fails to provide any registration or other certificates in respect of the Goods within the time specified in the Special Conditions.
 - if the Supplier, in the judgment of the Purchaser, has engaged in corrupt or fraudulent practices in competing or in executing the Contract. For the purpose of this clause:
 - "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in Contract execution.
 - "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial and non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.
 - if the Supplier fails to perform any other obligation(s) under the Contract.

21. Force Majeure Clause

- The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable.
- Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably

practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In the event of Force Majeure, the bidder shall advise UPSACS by a registered letter duly certified by local Chamber of Commerce or statutory authorities the beginning and end of the above causes of delay within seven (7) days of occurrence and cessation of such Forced Majeure conditions.


- (e) For delays arising out of Forced Majeure, the bidder shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Forced Majeure and neither UPSACS nor the bidder shall be liable to pay any extra costs.
22. In case of any overwriting / cutting in quoted rate it must be signed and stamped by the authorized signatory, failing which may lead to cancellation of the bid.
23. UPSACS reserves the right to cancel item/items or revise the quantity prior to the issue of the work order.
24. Quantity of supply may be increased/ decreased up to a maximum of 25% of the total contract amount at any time during the validity of the tender offer.
25. If the Successful bidder fails to supply goods in the specified time limit, the order issued is liable to be cancelled and Earnest Money and Security Money shall be liable to be forfeited. The Project Director, however, may accept the delay with the following penalty clause:
- If due to delay in supply, an alternate arrangement is made by the Society, the extra expenditure incurred, if any, by the Society shall be recovered from the bill of the supplier.
 - Liquidated damages at the rate of ½% per week of delay subject to maximum of 10% computed on the value of supplies/works. Penalty may be waived off in case of delay from UPSACS side or on the submission of appropriate reason.
26. The supply must strictly conform to the specified specification. However, at the sole discretion of UPSACS, if GSM of supplied material is 1% to 5% less of specified GSM, deduction of 5% and more than 5% to 10% less of specified GSM, deduction of 15% of shall be applicable on item wise total material cost. GSM deficiency of more than 10% will not be acceptable. However, in all above cases, decision regarding acceptability of material of Project Director will be final and binding on firm/supplier.
27. As per terms of contract selected firm will get the IEC materials & Consumable-Registers etc. inspected from Central Pulp & Paper Research Institute, Saharanpur or Govt. Printing Press, UP & submit the inspection report to UPSACS. However in this regards no additional payment shall be made by the society.
28. **Delivery :**
- UPSACS will provide Printing Schedule / Delivery Schedule item-wise along-with Work Order.
 - Purchaser has to get the proof approved by UPSACS within 05 days from issue of work order.
 - Delivery must be within 15 days after completion of approval of proof.
 - Delivery will be at the Store of UPSACS in Lucknow.
 - FOR (Freight on Road) for Door delivery will be borne by the supplier.
 - Supplier has to supply entire order quantity as per printing schedule provided by UPSACS; part supply may not be accepted.
29. **Packing:** Packing instruction will be provided at the time of issuing the Work Order.
30. **Artwork:** UPSACS will provide designs/format of design/sample of design in whatever format (soft/hard) (.cdr/.psd/.jpg/.eps/.pdf/.doc) available with it. The printer shall convert it into suitable version/format and print after necessary approval from UPSACS. **Such conversion cost, if required, will be borne by UPSACS.**

31. Selected firm shall submit two sets of printed material after its development for checking of contents and proof reading purposes. On its verification (duly signed & stamped) firm shall retain one set of verified & cleared (ok) specimen and second set will be retained by UPSACS.
32. Two soft copies of finally verified Printed IEC materials/Register etc. shall be made to UPSACS in following format:-

- i) High resolution of PDF
- ii) Low resolution of PDF

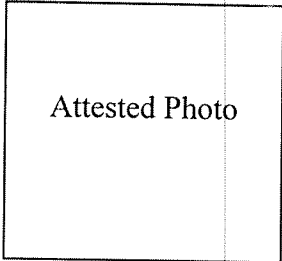
33. Payment:

- Payment shall be released after supply of printing material in satisfactory condition as per the specification, size, quantity, quality and designs provided by UPSACS and as per the packing instructions. The payment of the bill shall be released through PFMS facility (**Format attached**)
 - Payment shall be released as per the scheduled printing material received.
 - **The goods will be returned at your cost in case of substandard quality and not conforming to the provided specifications & payment will not be done.**
 - TDS will be deducted as per exiting rules/ law.
34. Uttar Pradesh State AIDS Control Society reserves the rights to accept or reject any e-bid and e-tendering process and reject all e-tenders at any time prior to the award of the contract without assigning any reasons. In case of any dispute the decision of Project Director will be final and binding on both the parties.
35. Any litigation in connection with this e-tender shall be subject to the jurisdiction of Courts at Lucknow.


Joint Director, Procurement

Certified Photo & Signature of Tenderor/Service Provider

It is to certify that Mr.....resident of
.....is well known to me hence photo & signature are being
verified.



Signature of Tenderor/Service Provider

Aadhar Card No. of Tenderor/Service Provider (Attache Copy of Aadhar Card)

The signature of Mr.....verified by me.

Date.....

Name & Signature of Gadgetted Officer

Seal of the Officer




Certification of Authenticated Tender Related Documents

It is to certify that I have submitted tender related authentic documents only from page no.....to..... which are duly signed & stamped by me. In case it is found that any incorrect/wrong information has been given by me, I shall abide by action initiated against me as per terms & Conditions of the said tender.

Dated:.....

Name & Signature of Tenderor:

Seal of the Firm

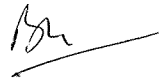
A handwritten signature in black ink, appearing to be 'Bor', with a horizontal line underneath it.

(On Firm Letter Head)

DECLARATION

I/We hereby declare that, my organization have not been banned/de-listed/black listed from business by any PSU or any Ministry. Dept. of GOI/ State Govt. /organization during the last three years.

(.....)
Seal and Signature of the Tenderer

A handwritten signature in black ink, consisting of a stylized 'B' followed by a horizontal line.